



# Transfer Vehicle Registration

MOI Service Website  
User Manual

Version Number:2.0



## 1. Access to the Service:

To add new ownership transfer request, select Transfer Vehicle Registration service from **Vehicles Services** that is related to **Traffic services**, then click on **start service** button.

The screenshot displays the E-Services portal interface. At the top, there are navigation tabs for 'E-SERVICES' and 'DASHBOARD', and a language selector for 'العربية'. Below the navigation is a search bar and a main menu. The 'TRAFFIC SERVICES' section is active, with a sub-menu containing 'Traffic Profile Services', 'Traffic Fines Services', 'Driving Licensing', 'Vehicles Services' (highlighted with a red box), 'Traffic Accidents', 'Certificate Services', 'Other Services', and 'Public Services'. Under 'Vehicles Services', the 'Transfer Vehicle Registration' service is highlighted with a red box. Other services listed include 'Vehicle Details', 'Issuance of a Vehicle Registration Card', 'Renew Vehicle Registration', 'Transfer Vehicle Ownership And Transfer To Other Emirate', 'Transfer Vehicle Ownership And Export Outside Country', 'Lost Vehicle Registration Card Replacement', 'Damaged Vehicle Registration Card Replacement', 'Modify Vehicle Driving License Data', 'Issue a Cancellation of Vehicle Ownership Certificate', 'Issuance of a Transfer Certificate for Vehicles inside UAE', 'Exporting Vehicles Outside UAE', 'Issuance of a Tourist Travel Certificate', 'Issuing a Certificate for Releasing Impounded Vehicles', and 'Change Vehicle Plate Number'. Each service card includes a 'Start Service' button. A pagination bar at the bottom shows '1' and '2'.



1. Select the plate number for the vehicle that you want to transfer its ownership.

### Transfer Vehicle Registration

**Service Description**  
In this service, you will be able to transfer a vehicle's ownership from its current owner to another person's ownership. The registration card will be delivered to the new owner if the transaction is completed.

**Progress Percentage**  
30%

Traffic No. 1020029686

Select one of the following plate numbers:

Search by plate number Search Options

GMC - TERYN

15 69877

GMC - TERYN

17 77788

Showing 7 of 7 Plates



2. Enter required application data then click on **Next** button.

Select one of the following plate numbers: Search by plate number

|   |                                     |                 |
|---|-------------------------------------|-----------------|
| <b>GMC</b><br>15 69877<br>Abu Dhabi<br>✓ Selected | <b>GMC</b><br>17 77788<br>Abu Dhabi | 17<br>Abu Dhabi |
|---|-------------------------------------|-----------------|

Showing 7 of 7 Plates

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Chassis No.  
**KL6DD53F58B218084**

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Plate Number  
**FIFTEENTH CATEGORY / ABU DHABI / 69877**

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**Applicant Info.**    Service Fees    Payment Gateway

Step: Applicant Info.

Owner Traffic No. \*  
  
Enter number ex. 11301967xx

Buyer TCF Number \*  
  
Enter number ex. 11301967xx

New Owner Representative's Traffic Number (Mandatory for Companies)  
  
Enter number ex. 11301967xx

Do you want to reserve the plates when completing ownership transfer? \*

Do you want also to renew the vehicle's registration ? \*

**Next**



3. The below confirmation message will be displayed before moving to the next step, click on **YES** button to confirm the details of the new owner.

### Confirmation X

Are you sure the following new owner's details are correct?

-----

New owner's name **Mohammad xxxx**

-----

New owner's mobile number **xxxxxx6209**

-----

**Note:** In case the mobile number of the new owner is incorrect/updated, please log in to our electronic channels to update his phone number - Update Traffic Profile service.

4. Enter the **OTP code** that was sent to both owner and buyer, then click on **Next** button.

Traffic No. 1010000565 Chassis No. JTFLU71J3D4314295

Applicant Info. Service Fees Payment Gateway

Step: Applicant Info.

To continue, please enter the OTP code that has been sent to the current owner and the new owner (buyer) via SMS. **i**

**re-enter the request information**

**Current Owner's OTP \***

Please Enter Current Owner's OTP

Enter number ex. 2020

**New owner (Buyer) OTP \***

Please Enter New owner (Buyer) OTP

Enter number ex. 2020



5. Choose plate configuration, either using reserved plates owned by the new owner or issuing a new plate.

**Pre-Application Details**

|  |                                       |
|--|---------------------------------------|
| Serial Number<br><b>1515</b>           | Reserve the plates<br><b>Yes</b>      |
| Owner Traffic No.<br><b>4060012980</b> | Buyer TCF Number<br><b>1111111111</b> |
| Owner Name<br><b>Test Traffic</b>      | Buyer Name<br><b>- - -</b>            |

**Cancel Application**

Applicant Info.    Service Fees    Payment Gateway

Step: Applicant Info.

To continue, please choose how to issue the vehicle's plates. Either by selecting from the reserved list owned by new owner (Buyer) or issuing a new one.

Plate Configuration \* Please Select  
Please Select  
Using Reserved Plate  
New Plate **Next**

5.1. Enter the required data to select the vehicle plate, then a list of plates will be displayed based on the entered data, choose the vehicle plate to be used by clicking the **select** button and then click on **Next** button.

Applicant Info.    Service Fees    Payment Gateway

Step: Applicant Info.

To continue, please choose how to issue the vehicle's plates. Either by selecting from the reserved list owned by new owner (Buyer) or issuing a new one.

Plate Configuration \* Using Reserved Plate

Take it from \* Ajman Traffic Department

Plate Make \* 2 - SHORT

To continue, please select a plate to be used.

| No. ▲ | Plate Number | Plate Source | Plate Color     | Plate Kind | Actions       |
|-------|--------------|--------------|-----------------|------------|---------------|
| 1     | 11642        | ABU DHABI    | EIGHTH CATEGORY | PRIVATE    | <b>Select</b> |

**Next**



6. Details of Service fees and delivery fees will be displayed as shown below, add delivery address details then click on **Next** button.

Applicant Info. Service Fees Payment Gateway

Step: Service Fees

[Back to the new plate setting.](#)

Search...

| No.                | Description                             | Amount (AED) |
|--------------------|---|--------------|
| 1                  | Delay                                   | 120          |
| 2                  | DELIVERY SERVICE FEES                   | 15           |
| 3                  | Re-register light private vehicle       | 400          |
| 4                  | Transfer of registration, private light | 350          |
| Total Amount (AED) |   | 885 AED      |

Showing 1 to 4 of 4 entries

To continue, Please fill your address :

Note: Will be delivered within 72 hours (Addresses inside UAE only).

Emirate/Region \*

Address \*

Enter text: your delivery address.

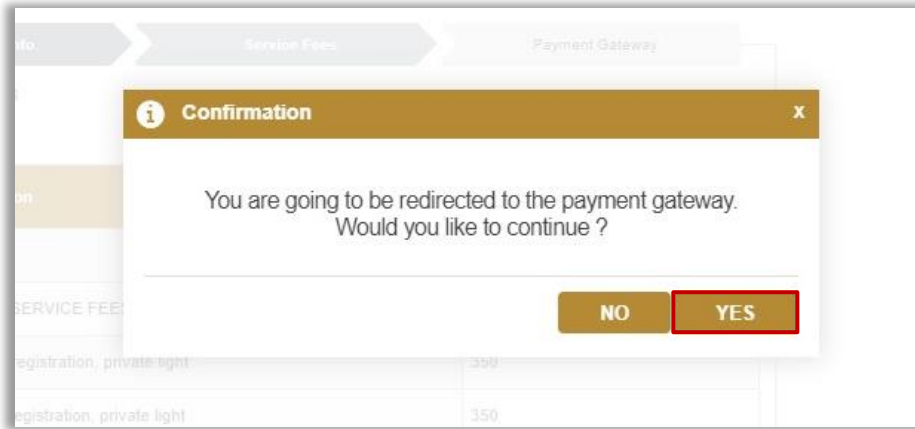
Mobile No. \*

ex. 05xxxxxxxx, +9715xxxxxxxx, 009715xxxxxxxx

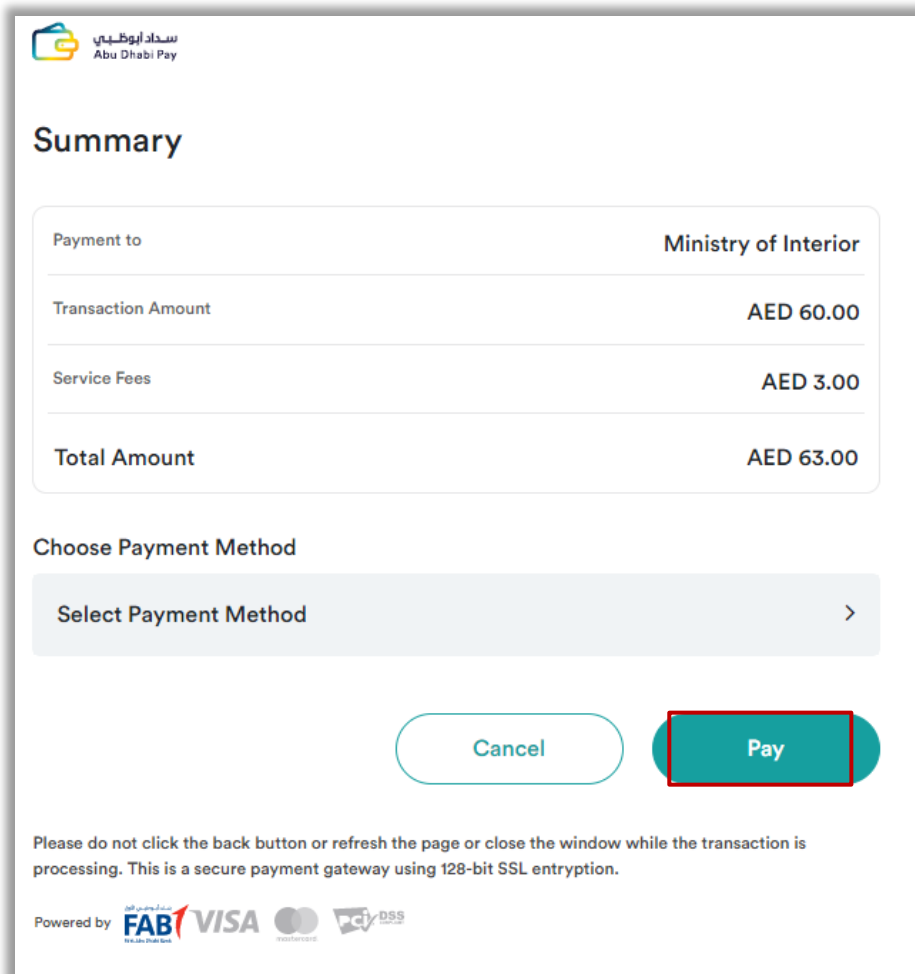
**Next**



7. Confirm moving to payment gateway by clicking on **YES** button.



8. You will be redirected to the payment gateway, select the desired payment method, then click on **Pay** button.







9. You can evaluate your experience in obtaining the service through **Customer Pulse Survey** screens.

Customer Pulse Survey

Overall, how satisfied are you about the Website? \*

Extremely Dissatisfied      Extremely Satisfied

Next

10. Payment has been done successfully, receipt information will be displayed as well as the issued ownership.

Applicant Info.      Service Fees      Payment Gateway

Step: Payment Gateway

Payment Result

Payment has been done successfully ✓

Vehicle Receipt Information:

Receipt No. 11111111111

Receipt Date. 18/11/2019

Receipt Time. 12:00 AM

View Receipt [click here](#)

| UNITED ARAB EMIRATES<br>UAE Vehicle License |                      | الإمارات العربية المتحدة<br>رخصة مركبة |                   |
|---|----------------------|--|-------------------|
| Traffic Plate No.                           | 9 / 95619            | رقم اللوحة                             |                   |
| Place of Issue                              | ABU DHABI            | جهة الترخيص                            |                   |
| T. C. No.                                   | 1130196740           | مستف اللوحة                            | PRIVATE           |
| Owner                                       | Baris Mohamed Tahani | المستألف                               | باريس محمد تاهاني |
| Nationality                                 | JORDAN               | الجنسية                                |                   |
| Exp. Date                                   | 01-NOV-22            | تاريخ الترخيص                          | 23-JUN-06         |
| Ins. Exp.                                   | 01-DEC-22            | تاريخ انتهاء التأمين                   | 01-DEC-22         |
| Policy No.                                  | 01/1020306           | رقم الوثيقة                            |                   |
| Mortgage By                                 |                      | جهة الرهن                              |                   |
|   |                      | ملاحظات:                               |                   |

Click to see the      Zoom      File Size: 350